

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.

HL10874001

2. Reason for Submission: Reestablishment, New, Other

3. Service: Military, Field

4. Employing Office Location: ORLANDO, FL

5. Duty Station: ORLANDO, FL

6. Civil Certification No.

7. Fair Labor Standards Act: Exempt, Nonexempt

8. Financial Statements: Personal Executive Personnel Financial Disclosure Yes, No; Employment and Financial Interests Yes, No

9. Subject to M Action: Yes, No

10. Position Status: Competitive, Excepted (Specify in Remarks)

11. Position is: Supervisory, Managerial, Neither

12. Sensitivity: 1- Non-Sensitive, 2- Moderate, 3- Critical, 4- Special

13. Competitive Level Code: 0425

14. Agency Use:

15. Classified/Graded by:	Official Title of Position	Pay Plan	Occupational Code	Grade	Inters	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	STUDENT TRAINEE					
d. First Level Review	(ENGINEERING & ARCHITECTURE)	GS	899	04	BP	17 FEB
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (if different from official title): CREST STUDENT TRAINEE (COMPUTER/ELECTRONICS ENGR)

17. Name of Employee (if vacant, agency):

18. Department, Agency, or Establishment: DEPARTMENT OF THE ARMY (DA)

a. Third Subdivision: DIRECTORATE FOR RESEARCH & ENGR MGMT

b. First Subdivision: ARMY MATERIEL COMMAND (AMC)

c. Fourth Subdivision: SIMULATION TECHNOLOGY DIVISION (ST)

d. Second Subdivision: SIMULATION, TRNG & INSTR COMMAND (STRICOM)

e. Fifth Subdivision:

19. Employee Review: This is an accurate statement of the major duties and responsibilities of my position.

Supervisory Certification: I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false misleading statements may constitute violation of such statutes or implementing regulations.

20. a. Typed Name and Title of Immediate Supervisor: EDWIN TRIER, DIRECTOR, RESEARCH & ENGR MGMT

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional):

Signature: [Signature] Date: 2/10/89

Signature: [Signature] Date:

21. Classification/Job Grading Certification: I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position: INTRO TO POSITION CLASS STANDARDS; PCS FOR GS-854, COMPUTER ENGR, AND FOR GS-855, ELE ENGR; QUALS STAND FOR STUDENT TRAINEE, GS-8.

Information for Employees: The standards and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FR available from the personnel office or the U.S. Office of Personnel Management.

23. Typed Name and Title of Official Taking Action: JAMES M. SKURKA, DEPUTY TO THE COMMANDER

Signature: [Signature] Date: 10/10/89

23. Position Review	INITIALS	DATE								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks:

25. Description of Major Duties and Responsibilities (See Attached)

INTRODUCTION

This is located in the Simulation Technology Division (ET), Directorate for Research Engineering Management, U.S. Army simulation, Training and Instrumentation Command (STRICOM), a major subordinate command of the Army Materiel Command (AMC) in Orlando, Florida. The mission of STRICOM is to provide centralized life cycle management and direction for research, development, production, fielding and sustainment of Army training devices, simulations, and simulators; major instrumentation targets and threats simulation; and Advanced Distributed Simulations (ADS) initiatives. The incumbent of the position described herein, reports directly to the ET Division Chief. This is an intern position with duties commensurate with the education and experience of the assigned individual. The principal duties will be to assist the professional engineering staff of the ET Division in accomplishing their assigned responsibilities. Duties for this position will include but not be limited to conducting or assisting in the conduct of literature searches related to simulation, training and instrumentation topics; data entry and validation; serving as the operator or assistant operator for constructive simulations; and database creation and maintenance. The assigned individual will be expected to have or acquire proficiency with the UNIX and NT computer operating system at a level that permits the use of computers using these operating systems in support of assigned duties.

MAJOR DUTIES

- 1. Literature Searches and Analysis:** The incumbent will assist in the conduct of literature searches and analysis of topics relating to the STRICOM assigned mission. Subject searches will normally be electronic in nature and conducted using the World Web (WWW) or local computer based databases.
- 2. Data Entry and Validation:** The incumbent will be responsible for the validation and entry of data into databases supporting the STRICOM research and development mission. All database operations will be conducted so as to permit the construction of a validation trace if necessary.

3. Constructive Simulation Operation: The assigned individual will assist higher graded employees in the initialization, operation, and shutdown of constructive simulations and Semi-Automated-Forces (SAFOR) Programs in support of research and operational exercises.

4. Database Creation and Maintenance: The assigned individual will assist in the establishment and maintenance of databases supporting the management and fiscal requirements of the Directorate. Subject databases may include numerical, textual, and multimedia information required to plan, execute, and defend the Engineering Directorate's operations.

Performs other duties as assigned.