

POSITION DESCRIPTION (Please Read Instructions on the Back)

2. Reason for Submission <input type="checkbox"/> Redescription <input checked="" type="checkbox"/> New <input type="checkbox"/> Reestablishment <input type="checkbox"/> Other		3. Service <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field	4. Employing Office Location Orlando, FL	5. Duty Station Orlando, FL	1. Agency Position No. NL12055
Explanation (Show any positions replaced) Special employment program position. Full performance level under special program is GS-9.		7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt	8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		6. OPM Certification No.
		10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)	11. Position is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither	12. Sensitivity <input type="checkbox"/> 1 - Non-Sensitive <input type="checkbox"/> 3 - Critical Sensitive <input checked="" type="checkbox"/> 2 - Noncritical Sensitive <input type="checkbox"/> 4 - Special Sensitive	9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				13. Competitive Level Code 0908/0909	14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review						
d. First Level Review	Interdisciplinary Computer/Electronic Engineer	GS	0854/0855	09		
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (if different from official title)

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment
Department of the Army

c. Third Subdivision
Directorate for Research and Engineering Management (E)

a. First Subdivision
U.S. Army Materiel Command (AMC)

d. Fourth Subdivision
(Any Division)

b. Second Subdivision
Simulation, Training and Instrumentation Command (STRICOM)

e. Fifth Subdivision

19. Employee review - This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

20. **Supervisory Certification.** I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor
Edwin A. Trier
Director for Research and Engineering

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Signature _____ Date 11/1/00

Signature _____ Date _____

21. **Classification/Job Grading Certification.** I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position
USOPM PCS for Computer Engineering Series, GS-0854, Jan 1988, TS-83; USOPM PCS for Electronics Engineering Series, GS-0855, Jan 1988, TS-83; USOPM GGEG for Nonsupervisory Professional Engineering Positions GS-0800, June 1971, TS-6

Typed Name and Title of Official Taking Action
James B. Godwin, Jr., COL, FA, Chief of Staff

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

Signature _____ Date 11/6/00

22. Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks
5CFR213.3102(u)
BUS:7777
This is the full performance level under the Special Employment Program for this position.

INTRODUCTION

Position is located in the Directorate for Research and Engineering Management (E) of Simulation, Training and Instrumentation Command (STRICOM), a major subordinate command of the U.S. Army Materiel Command (AMC). The mission of STRICOM is to provide centralized management and direction for all research, development, acquisition and fielding of army training devices; simulations and simulators; major test instrumentation; targets and threat simulators; and distributed interactive simulations. The Commander centrally directs, coordinates and supports the materiel development, acquisition and sustainment activities through the functional/matrix organization and four project managers.

MAJOR DUTIES

The specific duties assigned to this position will vary, depending upon the needs of the Command and the ability of the employee.

Typical assignments include:

-- Performs professional or technical duties such as: designs equipment, structures, or systems using established criteria or specifications; test material, equipment, or systems for compliance with specifications or for evaluation in terms of operational use; reviews technical aspects of applications, designs, or proposed plans for compliance with laws, regulations, standards, specification, or other requirements and criteria.

-- Performs administrative duties such as: reviews, coordinates, and monitors implementation of policies governing the program area; develops and carries out local directives and guidance; maintains program records and prepares and submits reports; develops information papers and briefings.

NOTE:

This position is engineered to be a full performance level position as part of a special employment program. Although there is no guarantee of advancement beyond this level, the employee may be converted to competitive appointment in a career ladder based on meeting conversion criteria, demonstrated ability to perform at higher levels, availability of funds and work, and the recommendation of the supervisor.

FACTOR 1. KNOWLEDGE REQUIRED BY THE POSITION: Level 1-6
950 Points

Knowledge of the principles, concepts, and methodology of Computer or Electronics Engineering that has been supplemented by skill gained through job experience and formal training in accordance with the requirements of the career program to permit independent performance of recurring assignments.

This knowledge may also be supplemented by expanded professional or administrative knowledge gained through relevant graduate study or experience, which has provided skill in carrying out assignments, operations, and procedures that are significantly more difficult and complex than the elementary assignments performed by entry-level positions.

FACTOR 2. SUPERVISORY CONTROLS: Level 2-3
275 Points

The supervisor makes assignments by defining objectives, priorities, and deadlines and assists the employee with unusual situation that do not have clear precedents.

The employee plans and carries out the successive steps and handles problems and deviation in the work assignments in accordance with instructions, policies, previous training, or accepted practices in the occupation.

Completed work is evaluated for technical soundness, appropriateness, and conformity to policy and requirements. The methods used in arriving at the end results are not reviewed in detail.

FACTOR 3. GUIDELINES: Level 3-3
275 Points

Guidelines are available but are not completely applicable to the work or have gaps in specificity.

The employee uses judgement in interpreting and adapting guidelines, such as agency policies, regulations, precedents, and work directions, for application to specific cases or problems. The employee analyzes results and recommends changes.

FACTOR 4. COMPLEXITY: Level 4-3
150 points

The work includes various duties involving different and unrelated processes and methods.

The decision regarding what needs to be done depends upon the analysis of the subject, phase, or issues involved in each assignment, and the chosen course of action may have to be selected from many alternatives.

The work involves conditions and elements that must be identified and analyzed to discern interrelationship.

FACTOR 5. SCOPE AND EFFECT: Level 5-3
150 points

The work involves treating a variety of conventional problems, questions, or situation in conformance with established criteria.

The work product or service affects the design or operation of systems programs, or equipment; the adequacy of such activities as field investigations, testing operations, or research conclusions; or the social physical, and economic well being of persons.

FACTOR 6. PERSONAL CONTACTS: Level 6-2
25 points

The personal contacts are with employees in the same agency, but outside the immediate organization. People contacted generally are engaged in different functions, missions, and kinds of work, e.g., representatives from various

levels within the agency, such as headquarters, regional, district, or field offices, or other operating offices at the immediate installation.

FACTOR 7. PURPOSE OF CONTACTS: Level 7-2
50 Points

The purpose is to plan, coordinate, or advise on work efforts, or to resolve operating problems by influencing or motivating individuals or groups who are working toward mutual goals and who have basically cooperative attitudes.

FACTOR 8. PHYSICAL DEMANDS: Level 8-1
5 Points

The work is primarily sedentary. There may be some walking, standing, bending and carrying light items and may involve travel to other locations.

FACTOR 9. WORK ENVIRONMENT: Level 9-1
5 Points

The work is performed in an office setting involving everyday risks or discomforts that require normal safety precautions deemed necessary.

Total points 1885

NON-CRITICAL ACQUISITION POSITION AMENDMENT TO PD# 12055

"The employee must meet DoD 5000.52-M requirements applicable to the duties of the position."